

**BY ORDER OF THE
CHIEF, NATIONAL GUARD BUREAU**

AIR NATIONAL GUARD DIRECTORY 90-260

12 OCTOBER 2010



Command Policy

**COMPLIANCE AND STANDARDIZATION
REQUIREMENTS LIST (C&SRL)
SECURITY FORCES TRAINING AND
STANDARDIZATION EVALUATION
PROGRAM**

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This new directory implements Air Force Policy Directive (AFPD) 90-2, Inspector General -- The Inspection System, and is applicable to all Air National Guard (ANG) Security Forces Squadrons. Units may supplement this directory to add internal compliance items. This directory may be used in whole or in part by Higher Headquarters (HHQ) during visits or exercises. Higher Headquarters/Inspector General (HHQ/IG) will use this directory in whole or in part during evaluations and exercises. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms>.

1. General.

1.1. Compliance and Standardization Requirements Lists (C&SRL) are the primary lists used during a Major Command (MAJCOM) conducted Unit Compliance Inspection (UCI) to access unit compliance with established guidance. Items set forth in this C&SRL are based upon existing "by-law" requirements, Department of Defense (DoD) directives, Air Force (AF) and ANG guidance, NGB-JA, MAJCOM ANG assistants, and mission areas deemed critical by AF or ANG leadership to assessing and assuring unit organizational health and/or

performance. The objective of the C&SRL is to identify deficiencies that preclude attainment of required capabilities of ANG Special Forces (SF) Units.

1.2. Critical Compliance Objectives (CCOs) represent the highest priority of inspection items and are fundamentally derived from the Common Core Compliance Areas (CCCAs) and the thirteen missions areas defined in Air Force Instruction (AFI) 90-201, Inspector General Activities. Lower tier Core and General Compliance Items may be stand alone or subordinate to a CCO. During the UCI, it is the expected intent of the MAJCOM Inspector General (IG) to inspect, at a minimum, 100 percent of the CCOs that apply to the inspected unit. However, the items listed do not constitute the order or limit the scope of the Inspection / assessment. The objective is to identify deficiencies that preclude attainment of required capabilities. Units should ensure validation of each compliance item with supporting documentation. Critical, core, and general compliance criteria are defined as follows:

1.2.1. Critical Compliance Objective (CCO). An item or area that represent “single-point failure” issues where non-compliance would result in direct mission impact or could very likely result in loss of life, serious injury, or significant potential for litigation. CCOs are shown in bold and identified as “CCO” under the item’s section number.

1.2.2. Core Compliance Item (CCI). An item or area that requires special vigilance and is important to the overall performance of the unit, but are not deemed “critical.” Non-compliance would result in some negative impact on mission performance or could result in injury or possible litigation. CCIs are identified as “CCI” under the item’s section number.

1.2.3. General Compliance Item (GCI). An item or area deemed fundamental to successful overall performance of the unit, but non-compliance would result only in minimal impact on mission accomplishment or would be unlikely to result in injury or possible litigation. GCIs are identified as “GCI” under the item’s section number.

Table 1.1. Security Forces Training and Standardization Evaluation Programs.

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
1. CCO	HAS THE CSF/SF UNIT COMMANDER ESTABLISHED A UNIT S-3/TRAINING SECTION?	AFI 36-2225, PARA 2.3.5.2.		
1.1. CCI	Has the CSF/SF unit commander approved the unit Master Training Plan (MTP)?	AFI 36-2225, Para 2.3.5.4.		
1.2. GCI	Has the CSF/SF unit commander established a Unit Learning Center?	AFI 36-2225, Para 2.3.5.8 & 3.2.5.		
2. CCO	ARE WORK CENTER MASTER TASK LISTS (MTL) DEVELOPED AND MAINTAINED FOR EACH S-3 WORK CENTER IAW AFI 36-2201 V3?	AFI 36-2225, PARA 2.3.7.2.		
2.1. CCI	Do supervisors review assigned personnel's AF Form 623, OJT record (paper or electronic), to determine training requirements and ensure all necessary training is accomplished?	AFI 36-2225, Para 2.3.9.2.		
2.2. CCI	Is Phase II training completed within six Unit Training Assemblies (UTAs) of being placed into a duty position?	AFI 36-2225_ANG SUP, Para 2.3.9.4.		
2.3. GCI	Do supervisors notify the Stan-Eval section, in writing, if the trainee will be unable to complete duty position qualification within one UTA prior to the completion of Phase II training period?	AFI 36-2225_ANG SUP, Para 2.3.9.4.2.		
2.4. GCI	Are the circumstances, dates and reason(s) for delay documented in the trainees Individual Training Record (ITR) on AF Form 623a?	AFI 36-2225_ANG SUP, Para 2.3.9.4.2.		

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
2.5. GCI	Do individuals have the STS posted in their OJT records with the required tasks identified?	AFI 36-2225, Para 2.3.9.5.2.		
2.6. CCI	Do supervisors/trainers document all training conducted, to include attendance of formal courses and RTC(s)?	AFI 36-2225, Para 2.3.9.6		
3. CCO	HAS THE UNIT TRAINING MANAGER (UTM) NCOIC COMPLETED THE PRINCIPLE OF INSTRUCTION SYSTEMS DEVELOPMENT COURSE, EITHER BY IN-RESIDENCE OR COMPUTER-BASED (WITHIN 2 YEARS OF ASSIGNMENT)?	AFI 36-2225_ANG SUP, PARA 2.4.		
3.1. CCI	Does the S-3/Training publish an annual Master Training Schedule (MTS)?	AFI 36-2225, Para 2.5.6.		
3.2. GCI	Is the annual MTS reviewed monthly and adapted to coincide with the unit's scheduled rotation(s)?	AFI 36-2225, Para 2.5.6.		
3.3. GCI	Does the S-3/Training schedule, track and monitor SF recurring and ancillary training?	AFI 36-2225, Para 2.5.6.1.		
3.4. GCI	Does the S-3/Training coordinate and schedule ancillary training with base agencies?	AFI 36-2225, Para 2.5.6.2.		
4. CCO	DOES THE S-3/TRAINING ADMINISTER ARMING & USE OF FORCE TEST ANNUALLY IAW AFI 31-207, ARMING & USE OF FORCE BY AIR FORCE PERSONNEL?	AFI 36-2225, PARA 2.5.7.		
4.1. GCI	Does the Arming & Use of Force test consist of twenty-five (25) multiple-choice questions?	AFI 36-2225, Para 2.5.7.1.		
4.2. GCI	Is a different twenty-five (25) question test used to retest individuals that score less than 80%?	AFI 36-2225, Para. 2.5.7.1.2.		

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
4.3. CCI	Does the unit S-3/Training section conduct and complete Phase I training for newly arrived personnel within three UTAs?	AFI 36-2225_ANG SUP, Para 2.5.8.		
4.4. CCI	Are newly assigned personnel trained and tested on Use of Force during Phase I training?	AFI 36-2225, Para 2.5.8.1.		
4.6. CCI	Does the S-3/Training section provide a monthly report on the status of the unit's training program to the CSF/SF commander?	AFI 36-2225, Para 2.5.16.		
4.7. GCI	Does the report include weapons training requirements and status of qualified/unqualified personnel?	AFI 36-2225, Para 2.5.16.1		
4.8. GCI	Does the report include scheduled training missed/not conducted during the previous month to include circumstances and make up plan?	AFI 36-2225, Para 2.5.16.2.		
4.9. GCI	Does the report include training required for the upcoming month?	AFI 36-2225, Para 2.5.16.3.		
4.10. GCI	Does the report include formal course(s) scheduled, attendance, cancellations, reschedules and no-shows?	AFI 36-2225, Para 2.5.16.4.		
4.11. GCI	Does the S-3/Training section develop and maintain a question bank for the purpose of evaluating individuals' job knowledge that includes?	AFI 36-2225, Para 2.5.18.		
5. CCO	DO COMBAT ARMS PERSONNEL MEET THE TRAINING REQUIREMENTS OF AFI 36-2225 AND THE CFETP, IN ADDITION TO THE TRAINING REQUIREMENTS LISTED IN AFI 36-2226, COMBAT ARMS PROGRAM?	AFI 36-2225, PARA 2.7.		

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
6. CCO	DO UNIT PERSONNEL TRAIN ON THE SECURITY FORCES COMBAT READINESS TASKS LISTED IN ATTACHMENT 2, TABLE A2.1, ANNUALLY?	AFI 10-249 PARA 3.5.		
6.1. GCI	Does the unit S-3/Training section coordinate augmentee training with tasked unit/agencies?	AFI 36-2225, Para 2.12.1.		
6.2. GCI	Does the unit SF augmentee coordinator maintain records for each SF augmentee?	AFI 36-2225, Para 2.12.2.		
6.3. CCI	As a minimum, are SF augmentees trained on the training tasks listed in attachment 4, SF Augmentee Training Tasks?	AFI 36-2225, Para 2.12.3.		
6.4. GCI	Is training equipment standardized and consistent with duty equipment?	AFI 36-2225, Para 3.1.1.		
6.5. GCI	Is the AF Form 1098 used to document the annual Combat Readiness tasks listed in Attachment 2, Table A2.1 of AFI 10-249?	AFI 36-2225_ANG SUP, Para 3.2.4.7.		
7. CCO	HAS THE CSF/SF UNIT COMMANDER ESTABLISHED A UNIT STAN/EVAL SECTION?	AFI 36-2225, PARA, 4.2.4.1		
7.1. CCI	Does the unit STAN/EVAL section inspect each unit functional area or work center at least every two years?	AFI 36-2225, Para 4.5.1.2		
7.2. CCI	Does the STAN/EVAL Inspection Chief sign inspection reports and provide a copy of the report to the SFM for review by the end of the next UTA after completion of the inspection?	AFI 36-2225_ANG SUP, Para 4.5.2.1.		
7.3. GCI	Does the STAN/EVAL section maintain a copy of the two most recent reports for each activity inspected?	AFI 36-2225, Para 4.5.2.1		

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
7.4. CCI	Do DPEs include a 25 multiple-choice weapons knowledge test on member's primary weapons?	AFI 36-2225, Para 4.5.3.1.		
7.5. CCI	Do DPEs include a written evaluation, consisting of a 25 multiple-choice questions designed to measure the knowledge required for the specific duty position under evaluation?	AFI 36-2225, Para 4.5.3.2.		
7.6. CCI	Do DPEs include a verbal evaluation consisting of a question-and-answer period that covers the critical aspects of the duty position under consideration?	AFI 36-2225, Para 4.5.3.3.		
7.7. CCI	Do DPEs include performance evaluations during the individual's normal duty schedule?	AFI 36-2225, Para 4.5.3.4.		
7.8. CCI	During DPE performance evaluations are inert firearms/weapons approved by the CSF prior to their use and strictly controlled by the STAN/EVAL section?	AFI 36-2225, Para 4.5.3.4.		
7.9. GCI	Do inert weapons control measures include assigning a serial number to each and signing in/out procedures?	AFI 36-2225, Para 4.5.3.4.		
7.10. CCI	Are inert weapons used by the STAN/EVAL section of a color that is immediately distinguishable from a real weapon?	AFI 36-2225, Para 4.5.3.4.		
7.11 CCI	Are Flight Chief positions designated as a critical duty position?	AFI 36-2225 Para 4.5.4.1.2		
7.12. CCI	Is an initial DPE conducted by the STAN/EVAL section within seven UTAs of being notified of an individual's placement in Phase II training?	AFI 36-2225_ANG SUP, Para 4.5.4.3.		

ITEM NUMBER	ITEM	REFERENCES	COMMENTS	Y/N
7.13. CCI	Are critical positions evaluated every two years after previous evaluation date?	AFI 36-2225_ANG SUP, Para 4.5.4.3.1.		
7.14. CCI	Are non-critical positions requiring a DPE evaluated every three years after previous evaluation date?	AFI 36-2225_ANG SUP, Para 4.5.4.3.2.		
7.15. CCI	Are any delays in the DPE cycle documented with the cause of the delay in the trainee's record on AF Form 623a, on-the-job training continuation sheet?	AFI 36-2225_ANG SUP, Para 4.5.4.3.3.		
7.16. CCI	Do support personnel identified as by the CSF as requiring a DPE in their last held s-3 duty position follow the ANG DPE cycle?	AFI 36-2225_ANG SUP, Para 4.5.4.3.6.1		
7.17. CCI	Is the AF Form 689, Task Performance Checklist, used to document DPE performance?	AFI 36-2225_ANG SUP, Para 2.5.5.1		
7.18. CCI	Are DPE failures re-evaluated within three UTAs?	AFI 36-2225_ANG SUP. Para 4.6.2.2.		
7.19. CCI	Does the STAN/EVAL section provide the CSF a quarterly trend analysis based on the previous quarter's DPE results?	AFI 36-2225, Para 4.8.		

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 Director, Air National Guard

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 10-249, *Security Forces Combat Readiness Program*, 10 September 2009

AFI 31-101, *Intergrated Defense*, 8 October 2009

AFI 31-207, *Arming & Use of Force by AF Personnel*, 29 January 2009

AFMAN 31-229, *USAF Weapons Handling Manual*, 12 May 2004

AFI 36-2225, *Security Forces Training & Standardization Evaluation Programs*, 28 April 2009

AFPD 90-2, *Inspector General – The Inspection System*, 26 April 2006

AFI 90-201, *Inspector General Activities*, 17 June 2009

Abbreviations and Acronyms

AFPD—Air Force Policy Directive

AF—Air Force

AFTR—Air Force Training Record

ANG—Air National Guard

ANGDIR— Air National Guard Directory

C&SRL—Compliance and Standardization Requirements List

CCI—Core Compliance Items

CCO—Critical Compliance Objectives

CCCA—Common Core Compliance Areas

CFETP— Career Field Education & Training Plan

CR— Combat Readiness

CSF— Chief of Security Forces

DOD—Department of Defense

DPE— Duty Position Evaluation

FOA—Field Operating Agency

GCI—General Compliance Items

HHQ—Higher Headquarters

IAW— In Accordance With

ID— Integrated Defense

IG—Inspector General

JQS—Job Qualification Standard

MAJCOM—Major Command

MTL— Master Task List

MTP— Master Task Plan

MTS— Master Training Schedule

SF—Special Forces

SFM— Security Forces Manager

SUP— Supplement

STAN/EVAL— Standardization/Evaluation

TPC— Task Performance Checklist

UCI—Unit Compliance Inspection

UTM— Unit Training Manager